**Last Update:** March 06, 2023

StackWave knows you care about how your personal information is used and shared, and we take your privacy seriously. This StackWave Privacy Statement ("Privacy Statement") details our privacy practices for the activities described in this Privacy Statement. Please take the time to read this Privacy Statement carefully in order to understand how we collect, share, and otherwise process information relating to individuals ("Personal Data"), and to learn about your rights and choices regarding our processing of your Personal Data.

In this Privacy Statement, "StackWave," "we," "our," and "us" means StackWave, LLC, located at 177 Huntington Avenue, Suite 1703 #24894, Boston, MA 02115.

You may print a copy of this Privacy Statement by clicking here.  If you have a disability, you may access this Privacy Statement in an alternative format by contacting support@stackwave.com.

## StackWave's Roles & Responsibilities

StackWave is the controller of your Personal Data, as described in this Privacy Statement, unless otherwise stated. Please note that this Privacy Statement does not apply to the extent that we process Personal Data in the role of a processor (or a comparable role such as a "service provider" in certain jurisdictions) on behalf of our customers, including where we offer to our customers various products and services, through which our customers (and/or their affiliates) use our:

- Antibody discovery solution
- Laboratory operations management solution
- Laboratory systems monitoring platform

(collectively the "StackWave Products"), or otherwise collect, use, share or process Personal Data via our products and services.

Each of our customers, not StackWave, controls whether they provide you with an account or other access to the StackWave Products through their subscription, and they control what information about you that they submit to the StackWave Products. This content may include name, email address, work teams, or other types of information that a customer chooses to submit. Use of this content by StackWave is governed by agreements between StackWave and the Customer.

For detailed privacy information applicable to situations where a StackWave customer (and/or a customer affiliate) who uses the StackWave Products is the controller, please reach out to the respective customer directly. We are not responsible for the privacy or data security practices of our customers, which may differ from those set forth in this Privacy Statement. If not stated otherwise either in this Privacy Statement or in a separate disclosure, we process such Personal Data in the role of a processor or service provider on behalf of a customer (and/or its affiliates), who is the responsible controller of the applicable Personal Data.

If your Personal Data has been submitted to us by or on behalf of a StackWave customer and you wish to exercise any rights you may have under applicable data protection laws, please inquire with the applicable customer directly. Because we may only access a customer's data upon instruction from that customer, if you wish to make your request directly to us, please provide to us the name of the StackWave customer who submitted your Personal Data to us. If we are able to verify the StackWave customer, we will refer your request to that customer and support them as needed in responding to your request within a reasonable timeframe.

Additional information and safeguards regarding StackWave's data protection obligations (including for international transfers) to our customers are set forth in our subscription agreement.

## Personal Data We Collect

This Privacy Statement applies to the processing of Personal Data that we collect in the following ways, as detailed in this section.

We collect information about you when you provide it to us, when you interact with our websites and electronic systems, when you attend events and visit our offices, and when other sources provide it to us, as further described below.

**Information you provide to us**

Based on our current practices (and including our practices over the last 12 months), we collect the following categories of information about you:

***Contact and Professional Data***: We collect contact and/or professional data about you in person, through communications, including communications from you or your colleagues, and through our websites. For example, you provide your contact and professional information to us when you sign up to learn more about StackWave's products and services, download content, register for an event, and visit our offices. If you attend an event, we may also receive contact and professional details about you when you choose to scan your attendee badge or by providing a business card or other method(s) whereby you share Personal Data with us. Typically, contact data includes your name and contact methods, such as telephone number, email address, and office or other mailing address, and professional data includes details such as the organization you are affiliated with, your job title, and industry.

***Job Applicant Data***: We collect contact and professional information, including your resume with educational and work background, that you provide when you apply for a job with StackWave.

***Audio, Electronic, or Visual Data***: If you attend an StackWave in-person or virtual event or agree to be recorded in a telephone or video meeting, we may record some or all of that event or meeting. For events, we may document the event in various ways, such as by taking photos at the event, interviewing you at the event, or recording your participation in a live question-and-answer or other interactive session. We use this information for business and marketing purposes to better inform the public about StackWave, its events, and provide testimonials about our products and services.

Depending on your jurisdiction, if we collect sensitive data from you, we will do so by providing you with additional notice or confirming your consent upon collection.

**Personal Data We Collect From Other Sources**

In the course of doing business (and over the 12 months preceding the effective date of this Privacy Statement), we receive Personal Data and other information from other third parties for our business or commercial purposes. This information varies and typically falls into a few categories:

- Business contact information (such as name, job title, business email, phone number, and address), social profile including other details about your organization for sales and marketing purposes, to better inform you about StackWave products and services;

- Details about you as a job candidate (which may include your name, resume, educational and work history, criminal history information, and feedback) as permitted under law; and

- Data used for security purposes to protect our website.

We receive business contact information that contains Personal Data for commercial purposes, including details about your organization from third parties for marketing and business intelligence, such as analyzing business opportunities, and identifying and communicating with potential customers. Typically, we receive this information about you from a few sources, such as: (i) third-party marketing initiatives, such as events where we are a sponsor, or website forms hosted by third parties that may provide content about us; (ii) instances when you consent to having your attendee badge scanned at an event hosted by us or another entity; and (iii) companies, such as information aggregators and similar entities, from whom we have licensed business contact information. In some situations, we may combine such business contact information with other non-personal and Personal Data we possess or that you have provided to us. For example, we may combine business contact details with details about your organization, such as its address or revenue range, and analyze this information for business opportunities or use this to send you tailored content.

We also receive Personal Data to help with threat intelligence and to protect the safety and security of our website. We use this Personal Data for various purposes, such as for security and fraud detection purposes and to enable our customers to configure the settings within the StackWave products and services to notify their administrators and users if the data that they put into the StackWave service is found within this data set.

If you are a candidate applying for a job at StackWave, we may receive Personal Data about you from third parties for business purposes, such as through background checks (educational, employment, criminal, and financial information), publicly available sources (like social media accounts, including LinkedIn for identifying candidates), feedback about your application and from interviews, and other third parties that may provide feedback about your application.

## Device Data, Usage Data, Metadata, and Diagnostic Data We Collect

As with most websites, whenever you visit a StackWave website or when you interact with StackWave promotional or other informational content, StackWave may receive both Personal Data about you from information-gathering tools and passive information collection on our websites, including Personal Data from our websites you visit or emails we send. This information collection typically includes information such as cookies, beacons, demographic information, company and role details, market research and publicly-available information, IP address (which may provide information about your location, but not your precise geolocation), device and browser details, usage information, timestamps, pages viewed, searches, interaction with and action taken by you on our websites or content (such as clicks on links and interaction with a web page), as well as other non-Personal Data. This type of data collection allows us to better understand how individuals use and the performance of our websites, products and services.

### Cookies

One common technology we use to collect metadata that may be considered Personal Data is our use of cookies. Cookies are small text files that are placed on your web browser and that help us recognize your browser or device as a unique visitor in different ways based on the type of cookie. The three main types of cookies are:

- Essential Cookies. Essential cookies are required for providing you with features or services that you have requested. Disabling these cookies may make certain features and services unavailable.

- Functional Cookies. Functional cookies are used to record your choices and settings regarding our website, maintain your preferences over time and recognize you when you return to our website. These cookies help us to remember your preferences (for example, your choice of language or region).

- Performance/Analytical Cookies. Performance/Analytical cookies allow us to understand how visitors use our website. They do this by collecting information about the number of visitors to the website, what pages visitors view on our website and how long visitors are viewing pages on the website. Performance/Analytical cookies also help us measure the performance of our advertising campaigns in order to help us improve our campaigns.

If you would like to manage your cookies and your permissions to share data with cookie providers, please visit the section below on Your Privacy Choices.

### Beacons

A second common technology we use to collect metadata that may be considered Personal Data is beacon technology. We use beacons in our websites and in email communications to you. Beacons provide us with information about your activity and help us to improve our business operations and strategy, such as by understanding our email communications' functionality and improving our websites and content. For example, if you click on a marketing email, we send to you about a new product or service, the beacon will provide signals to us that you and your organization may be interested in learning more. If you would like to manage your email subscriptions with us, please visit the section below on Your Privacy Choices.

## How We Use Personal Data

How we use the Personal Data that we collect depends in part on how you choose to communicate with us, how you use our websites and interact with us, and any preferences you have communicated to us. In general, we use your Personal Data as is necessary to run our business and carry out our day-to-day activities. In addition to the uses identified elsewhere in this Privacy Statement, we may use your Personal Data to accomplish the following tasks (and we have done so during the 12 months preceding the effective date of this Privacy Statement):

**For the purpose of communicating with you about our products and services and facilitating other interaction.** We may use your Personal Data, such as contact data and metadata, to send you communications, notices, updates, security alerts, and administrative messages regarding our products and services that may be useful to you and your organization. We will respond to your questions, and provide tailored communications based on your activity and interactions with us. You cannot unsubscribe from non-promotional communications. For promotional communications, you may unsubscribe by clicking the "unsubscribe" link in the communication you received from us.

**For the purpose of supporting safety, security, and managing operations.** We use Personal Data, such as contact data and metadata, about you and your use of our website to verify activity, monitor suspicious or fraudulent activity, and identify violations of policies regarding the use of our website. We also process Personal Data, such as contact data, for security and operations management reasons, such as to register visitors to our offices, including to manage non-disclosure agreements that visitors may be required to sign.

**For the purpose of marketing our products and services.** We use your Personal Data, such as contact data and metadata to send promotional communications that may be of specific interest to you and your organization, including by email and by displaying StackWave marketing communications on third-party platforms like Facebook, Twitter, and Google. These communications are aimed at encouraging engagement and maximizing the benefits that you and your organization can gain from StackWave's products and services, including information about new products and features, survey requests, newsletters, and events that we think may be of interest to you and your organization.

**For the purpose of analyzing, predicting, and improving results and operations.** We use Personal Data to analyze and predict results (such as those arising from our sales and marketing efforts and product usage and consumption), improve the performance of our websites, identify potential customers, opportunities, and potential new product areas, ascertain trends, improve our websites' functionality, improve our security, and provide us with general business intelligence, including through the use of machine learning technology. We may also combine the metadata and usage information collected from our websites with other information to help further the purposes described in the previous sentence.

**For the purpose of recruiting and hiring.** We process your Personal Data, such as contact, job applicant data to assess your application and to evaluate and improve our recruitment system, our application tracking and recruitment activities. We also use your Personal Data to communicate with you regarding your application. We may also use your Personal Data to send you new hire information. We may verify your information, including through reference checks and, where allowed, background checks.

**Other purposes for our legitimate interests:** Where required by law or where we believe it is necessary to protect our legal rights, interests, or the interests of others, we may use your Personal Data in connection with the management of our business, including but not limited to, for operational purposes and workflow automation, business intelligence, website and product improvement, legal claims, compliance, regulatory, and audit functions, protecting against misuse or abuse of our products and services, and protecting personal property or safety.

**Other purposes with your consent:** We may use your Personal Data if you have given us consent to do so for a specific purpose not listed above.

If we process your Personal Data for a purpose other than those set out above, we will provide you with information prior to such processing.

## Legal Bases for Processing Personal Data (for United Kingdom and European Economic Area and other relevant jurisdictions)

If you are an individual in the United Kingdom, the European Economic Area (EEA), or of another relevant jurisdiction, we collect and process information about you only where we have a legal basis or bases for doing so under applicable laws. The legal bases depend on how you choose to interact and communicate with StackWave's websites, systems, and whether you attend StackWave events. This means we collect and use your Personal Data only where:

- We need it to operate and provide you with our products and services, provide customer support and personalized features, and to protect the safety and security of our products and services;

- It satisfies a legitimate interest of StackWave's (which is not overridden by your data protection interests and rights), such as for research and development, to provide information to you about our products and services that we believe you and your organization may find useful, and to protect our legal rights and interests;

- You give us consent to do so for a specific purpose; or

- We need to comply with a legal obligation.

If you have consented to our use of Personal Data about you for a specific purpose, you have the right to change your mind at any time, but this will not affect any processing that has already taken place. Where we are using your Personal Data because we or another entity (for example, your employer) have a legitimate interest to do so, you have the right to object to that use; however, in some cases, this may mean that you no longer use our products and services.

In the event that we de-identify any Personal Data for further use, we commit to maintain and use the information in de-identified form and will not attempt to re-identify the information, except for the purpose of determining if our de-identification processes satisfy applicable legal requirements.

## Personal Data Disclosed by StackWave and Data You Choose to Disclose to Other Entities

In the course of doing business (and over the 12 months preceding the effective date of this Privacy Statement), StackWave may disclose Personal Data as described below.

**Service Providers.** For all categories of information that we collect, we disclose Personal Data to our service providers for various business purposes, including, but not limited to, debugging our websites, security purposes, internal research and gleaning insights through machine learning, services, quality control and safety, in-person and virtual event management, as well as to perform other services on our behalf.

**In-person and Virtual Events.** If you choose to register for or attend a virtual or in-person event or webinar that we host, then we may disclose your contact information or other activity data, and any other information, including Personal Data, collected in the course of these activities for commercial purposes to sponsors of the event. In many cases, you intentionally disclose your details by providing your information to these sponsors through consent via a registration form or by scanning your badge at the applicable sponsor's booth. Virtual events hosted by third party platforms may also collect additional data from you when you visit their sites. The treatment of this information is subject to each of these other entities' respective privacy statements.

**Protection of Rights, Security and Fraud Detection.** We disclose your Personal Data for business purposes to protect our customers and users, to secure our physical and intellectual property, and to prevent or investigate security or fraudulent attempts against our users through our platform.

**Law Enforcement and Legal Requests.** We may disclose Personal Data to comply with applicable law or to respond to valid legal requests, such as a subpoena, from law enforcement or other authorities.

**Advertising and Marketing.** We share your Personal Data, such as metadata and contact data, with third-party advertising and marketing providers, to allow us to better reach our customers and prospective customers, and to sell our products and services. For details on your choices with respect to this sharing or disclosure, please see the Your Privacy Choices section below. For specific details on these companies' privacy practices, please visit their privacy policies.

**Anonymous or De-identified Usage Data.** We disclose anonymized or aggregated usage data or security threat information with third parties or the public. The data disclosed in this category is not Personal Data.

**Recruitment Data.** When you apply for a job at StackWave, we disclose your Personal Data, including applicant data, biographical information, and other Personal Data we possess to our service providers for business reasons, such as the recruitment platform, to verify references and to manage background checks; and law enforcement or government authorities, or as otherwise necessary to comply with law or as needed for the recruitment and human resources process.

**StackWave Social Media Outlets**

StackWave's websites may use social media features, such as LinkedIn, Twitter, and other similar widgets ("Social Media Features"). You may be given the option by such Social Media Features to post information about your activities on a website to a profile page of yours that is provided by a third-party social media network in order to share content with others within your network. Social Media Features are either hosted by the respective social media network or hosted directly on our websites. To the extent the Social Media Features are hosted by the respective social media networks, and you click through to these from our website, the latter may receive information showing that you have visited our website. If you are logged in to your social media account, it is possible that the respective social media network can link your visit to our websites with your social media profile.

Your interactions with Social Media Features are governed by the privacy policies (and any other applicable terms) of the respective companies that provide the relevant Social Media Features.

## StackWave's Security Measures

Security is a critical priority for StackWave. We maintain a comprehensive, written information security program that contains industry-standard administrative, technical, and physical safeguards designed to prevent unauthorized access to Personal Data.

However, no security system is perfect, and due to the inherent nature of the Internet, we cannot guarantee that data, including Personal Data, is absolutely safe from intrusion or other unauthorized access by others. You are responsible for protecting your password(s) and other authentication factors, as well as maintaining the security of your devices.

## International Data Transfers

Your Personal Data may be collected, transferred to, processed, and stored by us in the United States, and by our affiliates, service providers, and third parties that are based in other countries.

Some of the countries where your Personal Data may be processed, including the United States, are not subject to an adequacy decision by the European Commission or your local legislature and/or regulator, and may lack data protection laws as comprehensive as or may not provide the same level of data protection as your jurisdiction, such as the European Economic Area, the United Kingdom, or Japan. For example, as of the effective date of this policy, the United States does not have a federal privacy law that covers all types of data; however, privacy is regulated by federal and state agencies and by various state laws. In light of regional differences, StackWave has put in place various safeguards and the security measures described above. For example, when we share Personal Data, we take reasonable steps so that the recipient of your Personal Data offers an adequate level of data protection, for example, by entering into the appropriate agreements containing relevant data protection provisions or we will ask you for your prior consent to such international data transfers.

## Children

StackWave's websites are not directed at children. We do not knowingly collect Personal Data from children under the age of 18. If you are a parent or guardian and believe that your child has provided us with Personal Data without your consent, please contact us by using the information in the "How to Contact Us" section, below, and we will take steps to delete such Personal Data from our systems.

## How Long Does StackWave Keep Your Data

We will retain your Personal Data for a period of time that is consistent with the original purpose of the data collection, or as necessary to comply with our legal obligations, resolve disputes, and enforce our agreements. We determine the appropriate retention period for Personal Data by considering the amount, nature and sensitivity of your Personal Data processed, the potential risk of harm from unauthorized use or disclosure of your Personal Data and whether we can achieve the purposes of the processing through other means, and on the basis of applicable legal requirements (such as applicable statutes of limitation).

## Your Privacy Choices

In the above sections, we describe how we may collect, use and share your Personal Data for providing relevant content and advertising. Below, we describe how you may unsubscribe, opt out, or otherwise modify settings related to our processing of your Personal Data.

If you wish to withdraw from direct email marketing communications from StackWave, you may click the "unsubscribe" button included in our emails.

You can decide whether or not to accept cookies through your internet browser's settings. Most browsers have an option for turning off the cookie feature, which will prevent your browser from accepting new cookies, as well as (depending on the sophistication of your browser software) allow you to decide on acceptance of each new cookie in a variety of ways. You can also delete all cookies that are already on your device. If you do this, however, you may have to manually adjust some preferences every time you visit our website and functionalities may not work.

To explore what cookie settings are available to you, look in the "preferences" or "options" section of your browser's menu. Note that any choice with regards to cookie-based advertising only applies to the web browser through which you exercise that choice.  To find out more information about cookies, including information about how to manage and delete cookies, please visit http://www.allaboutcookies.org/ or https://ico.org.uk/for-the-public/online/cookies/ if you are located in the European Union.

## Your Privacy Rights

Depending on your jurisdiction, you may have certain rights with respect to your Personal Data that we process in our capacity as a data controller, subject to applicable law:

**Right to Access.** You have the right to access your Personal Data held by us.

**Right to Rectification**. You have the right to rectify inaccurate Personal Data and, taking into account the purpose of processing, to ensure it is complete.

**Right to Erasure (or "Right to be Forgotten").** You have the right to have your Personal Data erased or deleted.

**Right to Restrict Processing.** You have the right to restrict our processing of your Personal Data.

**Right to Data Portability.** You have the right to transfer your Personal Data, when possible.

**Right to Object.** You have the right to object to the processing of your Personal Data that is carried out on the basis of legitimate interests, such as direct marketing.

**Right Not to be Subject to Automated Decision-Making.** You have the right not to be subject to automated decision-making, including profiling, which produces legal effects. StackWave does not currently engage in automated decision-making on our websites.

If you would like to make a request and exercise your rights described above or have questions or concerns, please reach out to us using the contact information below. You also have the right to lodge a complaint with your relevant supervisory authority.

## Changes to this Privacy Statement

This Privacy Statement may be updated from time to time, to reflect changes in our practices, technologies, additional factors, and to be consistent with applicable data protection and privacy laws and principles, and other legal requirements. If we do make updates, we will update the "effective date" at the top of this Privacy Statement

webpage. If we make a material update, we may provide you with notice prior to the update taking effect, such as by posting a conspicuous notice on our website or by contacting you using the email address you provided.

## Contact Information

If you have any questions or concerns regarding our privacy policies, please send us a detailed message to support@stackwave.com, and we will try to resolve your concerns.